

Minutes of the
Board of Trustees Meeting, Friends of Unity
Monday, September 30, 2024 in Zoom
5:00 – 7:00 p.m.

Vision:

Transforming Lives Through Divine Love

Mission:

Together, We: Nurture Spiritual Awakening, Cultivate Loving Community,
Serve Generously.

Collective Intention for Our 14th Year:

We are Practicing Collective Flourishing.

Attendees:

Minister	Rev. Linda Dominik	X	Keeper of the Flame	Michelle Hayes	X
President	Nancy Langeneckert	X	Secretary	John Boulahanis	
Vice President	Norma Simons	X	Guest	Gail Parker	X
Treasurer	John Fanta	X			

Nancy Called to Order at 5:02 PM

Opening prayer: Rev. Linda

1. Treasurer’s Report
 - a. Report submitted. Net income positive. Anticipate WOW Retreat expenses to post in September.
 - b. Intentional Giving to Maggie’s Wigs for Kids (Maggie Varney) proposed by Rev. Linda (\$279). Gail to add a memo upon recommendation of Rev. Linda Dominik. Board approved unanimously.
2. Minister’s Report- Rev. Linda
 - a. Discussion about Rev. Linda doing opening and closing prayers at Board Meetings. Rev. Linda will pray the Board Meeting in and out.
 - b. Minister of Record (MOR) requirements for Minister and Board. Rev. Linda has not made contact with Joanne Burnes, UWM, regarding the steps for minister search. Rev. Linda will attempt to contact Joanne Burnes this week. What are the requirements, especially for the Minister of Record and Board?

Discussion about MOR application documentation. Maintain our standards of being loving community (Rev. Sheila's positive feedback).

c. Additional items:

- i. Valerie McCloskey membership requirements will be personalized class with Rev. Linda,
- ii. Rev. Linda will promote Fall Intentional Living and 40 Days of Prosperity on Sunday, October 6th.
- iii. Planning for 2025 for Sunday coverage. The 2024 budget includes speaker fee every Sunday; plan 2025 similar.

3. Administrator's Report- Gail

a. Report submitted.

b. Options for bookkeeping following her retirement. I believe our best option is an outside bookkeeping service. Gail reached out to Sheila Watts, CPA who does GLUR books and Out of the Box Technology, QuickBooks experts. Awaiting proposals. Both have recommended upgrading to QuickBooks Plus via TechSoup which represents a savings in 2025 and beyond. To eliminate the manual entry of the Donate button contributions, we will switch from easyTithe to ServantKeeper Giving which will be a savings-no software or processing fees-just transaction fees. Discussion about need to identify a person to deposit the contributions (maybe Board member) and in favor of integrous behavior of using outside service. Nancy to send email to Marilyn.

c. Discuss timeline for retirement from Admin. Position

i. What comes next? Will transfer Sunday PowerPoint and newsletter tasks to new Church Admin after the bookkeeping has transitioned.

d. Annual membership renewal list created, and directory update shared last Sunday

4. Old Business

a. October Board Transition update to Community – Nancy

No transition update for Oct. 1st newsletter; Annual Meeting

b. Volunteer Appreciation Sunday Oct 20th

- i. John B. will obtain the Costco croissants. Michelle to purchase chicken and veggie salads from Busch's.
- ii. Nancy and Michelle will recognize folks for their service. May reach out to Valerie as new Board member to assist. (Gail is creating a PowerPoint slide deck.)
- iii. Discussion about the Board to invite the congregation to give ideas for the monthly discretionary tithe to organization that supports our spiritual good or local non-profits changing lives. Rev. Linda suggested types of organizations to consider including past recipients (John F shared the past year's recipients.) Board to identify six recipients next month.

5. New Business:

- a. Budget and Finance Team to work on 2025 Budget. Nancy and Jan Whittington to continue on the team. Need the cost of the bookkeeping service.
- b. Annual Meeting agenda:
 - i. Call to Order:
 - ii. Opening Prayer: Rev. Linda
 - iii. Minutes of Oct. 2023 are on the website
 - iv. President's Progress Report: Nancy
 - v. Treasurer's Report: John F
 - vi. Minister's Report: Rev. Linda
 - vii. Election of New Board Member's: Valerie
 - viii. Select 2025 Nominating Team
 - ix. Questions/Comments: Open Mic
 - x. Closing: Rev. Flossie (Nancy to ask Rev. Flossie)
- c. Board training for October Board Meeting (new member) Important attributes of a Board video (from UWM website "Serving on Your Church Board")-confidentiality, commitment (or release from commitment), etc. John to send slides. Gail and Nancy to prepare the Board information.

6. Reviewed and approved the Minutes, including dates of next Board meetings

LOOKING AHEAD: Determine dates/times for 2025 Board meetings

Closing prayer: Michelle

Meeting closed at 6:49 PM

Board Meeting Calendar – Mondays at 5 PM on Zoom

9.. Sunday, Oct. 13 – Annual Meeting

10. October 28

11. November 25

12. December 16