

Agenda/Minutes
Board of Trustees Meeting, Friends of Unity
Monday, April 22, 2024, 5PM, Zoom

Vision:

Transforming Lives Through Divine Love

Mission:

Together, We: Nurture Spiritual Awakening, Cultivate Loving Community,
Serve Generously.

Collective Intention for Our 14th Year:

We are Practicing Collective Flourishing.

Attendees:

| | | | | | |
|----------------|--------------------|---|--------------------------|-----------------|---|
| Minister | Kathy Harwood Long | X | Keeper of the Flame | Michelle Hayes | X |
| President | Nancy Langeneckert | X | Secretary | John Boulahanis | X |
| Vice President | Norma Simons | X | Administrator/Bookkeeper | Gail Parker | X |
| Treasurer | John Fanta | X | Guest | | |

Opening prayer: John F.

BOARD REFLECTIONS & LEARNING: WHAT'S WORKING WELL

Barbara O'Hearne Board of Trustees checklist : [Kathy updating Checklist manually while discussing. Through Comprehension of the Board #5.](#)

Business Meeting

1. Call to Order – Nancy Meeting called to order 5:02 PM
2. Priority Items.
 - Growth Incentive Tool. John F - [Discussed and Reviewed by Board with Kathy's direction to move the incentive pay to another member of the staff. Motion to redirect Growth Incentive from the Minister to the Administrator starting January 1, 2024 by John Fanta and Seconded by John Boulahanis and approved by the board.](#)
3. Minister's Report – Kathy [Submitted by Kathy](#)
 - a. Report Highlights – [Kathy has decided to retire effective June 30, 2024 and shared the letter to the Board of Trustees](#)
4. Old Business
 - a. Our work ahead
 - i. Discern and articulate the Vision statement for the ministry. COMPLETED

1. Next Step: choose website version & approve funding . [Confirmed website version, Administrator to provide cost estimate.](#)
- ii. Expand ministry reach by creating a team to work with the minister to foster expanded vision, while supporting the senior minister re: workload and pacing of work hours/vacations, etc. Minister Assistant or team. [Tabled. Kathy to report next month.](#)
4. New Business.
 - a. [In person meeting for our Board in June \(23d\) at PCAC if available.](#)
5. Intentional Giving: Discretionary tithe. [Urban Ministerial Program.](#)
6. Financial Report, John [Submitted.](#)
7. Administrator's Report - Gail [Submitted.](#)
8. Review and Approve Minutes. [Approved April 22, 2024.](#)

Closing prayer: Michelle

Board Meeting Calendar

~~1. January 22~~

~~2. January 28 Communicate budget to congregation~~

~~3. February 26~~

~~4. March 25~~

~~5. April 22~~

6. May 20

7. June 23?

8. July ?

9. August 26

10. September 30

11. October 27 Sunday in person B

12. October 13 Annual Meeting Su

13. Nov 25

14. Dec 16